2015 MATERIALS & SERVICES CHARGE

An increase in THE MATERIALS & SERVICES CHARGE for 2015 has been endorsed by Governing Council. The Charge will be $420.00 (gst free) per student, and is payable at the commencement of Term 1, 2015.

Text books and materials issued to students will remain the property of the school. Costs for excursions and larger school projects (Technical Studies, Home Economics, Art, camps, sporting activities, Musical Instrument Hire) have not been included in the fee and are optional, and will need to be paid for as required.

**FEE COLLECTION DAYS IN 2015 will be Tuesday & Wednesday January 20th and 21st from 9am-12noon and 1-4pm.** Payment for M&S Charges can be made by cash, cheque, EFTPOS, Visa or Master Card in person or over the phone, or by using any of the following options –

- **DIRECT DEBIT** – Contact us to organise BPoint regular Direct Debits from your account at a time that suits you. Please see the form enclosed to complete to establish the process.
- **BIZGATE** is an online payment system developed to provide parents/caregivers with the option to make school payments over the web, using credit card (Visa and Master Card only). Log on to the school’s website: (www.lefevrehs.sa.edu.au) and enter ‘Online payment Option’. Please note – you must have the ED ID Number (on your tax invoice for M&S Charge) of the student/s for whom you are making payment.
- **PAYMENT BY INSTALMENT** - Regular payments can be made to pay off your account. Please contact us to establish this process.
- **CENTREPAY** - If you receive a Centrelink payment for Family Benefit, Parenting Payment or Disability Support, you can choose to have money regularly deducted from your Centrelink payments to pay for Materials & Services Charges. Centrepay is a direct deduction service that is voluntary and available at no cost to you. Application forms are available from the school or contact Centrelink for more information on 13 2490 or www.centrelink.gov.au
- **SCHOOL CARD GRANT** is a Commonwealth Government Grant for the purpose of paying Materials & Services Charges for eligible families. The amount of the grant in 2015 will be $299.00 for Secondary Students. Assessment for eligibility is made on taxable income for the 2013/2014 financial year. A new application for the School Card Grant must be completed and lodged each year. Categories for applications are –
  - Low income earners
  - Self employed
  - Students receiving Independent Youth Allowance or Independent Disability Pension
  - Students receiving Dependent Youth Allowance or Dependent Disability Pension
  - Veterans
  - New Arrivals/Migrants

27 October 2014
- Foster/Guardianship children
- International Students
- Student qualified for Abstudy

Application forms for the 2015 School Card Grant will be available at the school on the days of fee collection, **Tuesday and Wednesday January 20th & 21st 9am – 12noon and 1–4pm. Please bring your Concession Card with you when making the application for the School Card Grant.**

**IDENTIFICATION CARDS** will be provided to all students in 2015. The cost of the card is included in the Materials & Services charge. Replacement cards will cost $12.00 (gst free). Students will be required to use their I.D. cards at the “checking station”, to record student movement in and out of school or when arriving late. An ID card must be presented to borrow texts and school resources from Student Services and the Resource Centre. I.D. cards currently in use are valid until 28/2/2015. Photographs will be taken of all students during Term 4, 2014 and I.D. cards will be available for students in Week 1, Term 1, 2015.

**LOCKERS** – It is a requirement that all students use a locker to store their bags and personal belongings during the school day. Bags can be accessed in lockers during breaks, but must not be taken into classrooms for lessons. **Please provide a suitable combination padlock for your student to lock their locker.**

**LE FEVRE HIGH SCHOOL DIARY** - It is school policy that every student uses a diary. A suitable diary can be purchased from Staples. Please see the process for ordering “Back to School Stationery” described below.

**NEW “BACK TO SCHOOL” STATIONERY SCHEME FOR 2015** – We are pleased to announce that we have partnered with Staples for Back to School Stationery Supplies in 2015. With a long history of supplying to schools, Staples offers a wide range of quality of educational essentials at competitive prices, with a fast delivery network in metro and regional areas.

Students will need to have sufficient stationery to commence studies on the first day of school. Students will be given a list of stationery required to undertake their studies in 2015. These lists will also be available on our website.

We have selected items from the Staples Back to School range which you can order through Staples’s secure online Back to School ordering platform. All you have to do is log on to [www.staplesbacktoschool.com.au](http://www.staplesbacktoschool.com.au) search for your school and place your order. Your items will be delivered straight to your door and delivery is free of charge.

**How to order:**
2. Type in our School ID 866704 to access a list of items that we have selected
3. Follow the prompts to place your order

If you would like to purchase any other products from outside the list of items that we have selected, feel free to include them in your order. For more information, please refer to the FAQs on the Staples Back to School website, or contact the dedicated Staples Back to School customer service team on 1800 268 625.

**TEXTBOOK ISSUE AND RETURN** - Subject teachers will accompany classes to Student Services for the issue of textbooks during the first week of school. All textbooks issued to students must be returned in good order and condition before the end of the year. Damaged textbooks should be returned to Student Services for repair or replacement as required.
**SCHOOL UNIFORM** – Is compulsory for students in Years 8 – 12. An appointment for a uniform fitting with Hambours before 16 December is essential to guarantee availability for the commencement of Term 1, 27th January 2015. Please see the enclosed uniform information for more detail. All Enquiry, orders and collection of uniform must be done directly with Hambours located at 2 Wilson Street, Royal Park, 9am – 4pm Monday – Friday, phone 8447 2077.

**SCHOOL CANTEEN** – Students will be able to make purchases using EFTPOS in 2015.

**A BUILDING FUND** has been established to provide funds to assist in maintaining existing school buildings or to contribute to the construction or acquisition of new buildings on the school site in the future. Donors can make income tax deductible donations to the fund. Any contribution to our Building Fund will be most appreciated.

**YEAR 8 PARENT INFORMATION EVENING AND ANNUAL GENERAL MEETING OF GOVERNING COUNCIL** will be held on Monday 9th February 2015, at 6.30pm. There will be a number of vacancies for the Le Fevre High School Governing Council in 2015. Your active participation in the future of our school can ensure that we are providing the best secondary schooling in the area.

If you require any further information regarding the above, please contact the school.

Yours faithfully,

LEANNE HEMBROW
BUSINESS MANAGER

ROB SHEPHERD
PRINCIPAL