



LE FEVRE HIGH SCHOOL



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S T U D E N T G R I E V A N C E P R O C E D U R E

If **STUDENTS** have a grievance (grievance is something unreasonable that they are not happy with)

1. They can **SPEAK** to any of the following people to work out what to do:
 - A parent/caregiver
 - A staff member
 - A Counsellor
 - A year level coordinator
 - A Student Voice Representative

2. **TAKE THE ACTION** they have worked out with one of the above people.

If this does not work, then:

3. **GO BACK** to the same person they spoke to in step 1 to work out something else.
4. **TAKE THE NEXT ACTION** they worked out.
5. If this doesn't work then **TRY AGAIN** with another person on the list.
6. **TAKE THE NEW ACTION** they worked out and persist until they feel the situation is resolved.
7. If this doesn't work they can talk to the **PRINCIPAL**, or an **ASSISTANT PRINCIPAL**.